Registered Company Number: 510482 (England and Wales)

Registered Charity Number: 219947

Report of the Trustees and Unaudited Financial Statements for the year ended 31st July 2023 for

TAVISTOCK REPERTORY GUARANTORS LTD

Contents of the Financial Statements for the Year ended 31st July 2023

	Pages
Report of the Trustees	3 to 6
Report of the Independent Examiner	7
Statement of Financial Activities	8
Balance sheet	9 - 10
Notes to the Financial Statements	11 to 18

Report of the Trustees (including Directors' Report) for the year ended 31st July 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2023.

Tavistock Repertory Guarantors Limited was incorporated as a company limited by guarantee on 11th August 1952.

OBJECTIVES AND ACTIVITIES

Objectives and Aims

The charity's objects are specifically restricted to the following:

- (1) To promote, maintain, improve, disseminate and advance education of the public, particularly in the production of educational plays, and other stage presentations and the encouragement of the dramatic arts and other arts, including the arts of drama, mime, dance, singing and music;
- (2) To give opportunity for persons interested in the fields of dramatic and musical theatre to participate, whether on or off stage, in theatrical productions of high quality; and to formulate prepare and establish schemes for the aforesaid objects provided that all objects of the Company shall be of a charitable nature.

In shaping our objectives for the year and planning our activities, the directors have considered the Charity Commission's guidance on public benefit, including the guidance on public benefit and fee charging.

Activities Undertaken to Further the Charity's Purposes for the Public Benefit

The main activities undertaken are as follows:

Community Theatre

This activity includes the producing and receiving of theatre shows in our 120 seat theatre and our 50 seat studio.

Skills Development

We provide opportunities for all to gain skills in producing theatre shows including: direction, stage management, set design, costume design, lighting and sound. We have a youth work-experience scheme.

Venue Operation

We provide a cultural centre for the local community as well as rehearsal and performance spaces for a wide variety of professional and community uses.

Report of the Trustees (including Directors' Report) for the year ended 31st July 2023

Achievement and Performance

The principal activity of the company is organising and presenting theatrical performances under the trading name of the Tower Theatre Company. The activities of the company have been funded by surpluses on theatrical performances, membership fees, hire of facilities and donations made by supporters.

In 2022 / 2023 we have produced a full calendar of productions. Some audience members continued to appear reluctant to return to face-to-face performances, but the number of attendees grew throughout the year.

Facilities hire continued throughout the year and we welcomed several visiting productions.

All the activities of the company are carried on by volunteers (note 6), except for one member of staff who acts as a general manager.

The majority of the company's funds are held in low-risk portfolio of shares, bonds and cash managed by Rathbone Investment Management Ltd.

The directors consider the results achieved and the state of affairs during the year which is the subject of this report to be satisfactory.

FINANCIAL REVIEW

The results for the year are shown in the statement of financial activities reported on page 8.

Net movement in unrestricted funds after realised gains/losses on investments amount to net income £119,479 (2022: net expenditure £50,834).

Realised and unrealised losses on investments are £1,334 (2022: losses £4,005).

There are tangible fixed assets valued at £2,516,487 (2022: £2,559,585).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document - its Articles of Association - and is a company limited by guarantee, as defined by the Companies Act 2006.

The Articles of Association were updated and revised in 2015 with further minor revisions in 2019, both to comply with the Charity Commissioners' guidelines and to reflect certain changes in the operation and management of the Company.

Report of the Trustees (including Directors' Report) for the year ended 31st July 2023

Related Parties

Payments were made to the directors (or persons connected to them) only by way of reimbursement of expenses incurred on behalf of the company.

Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The extended period of closure due to Covid regulations created unprecedented uncertainty making business planning and forecasting difficult. However, with the gradual re-opening of economy and the relaxing of Covid restrictions, the trustees believe the business, with its limited fixed costs due to its largely volunteer workforce, is strong.

The board of directors manages risk through:

- Reviewing financial performance throughout the year
- Reviewing suitability of insurance cover annually
- · Requiring dual authorisation on expenditure
- Appointing a health and safety officer
- Maintaining sufficient reserves

Reserves Policy

The company aims to maintain liquid reserves in bank deposits and investments of at least £150,000.

Legal Status of Charity

The company is limited by guarantee and does not have a share capital. At the year-end there were 423 members of the company, each of whom has undertaken to contribute up to £1 in the event of the liquidation of the company.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

0510482 (England & Wales)

Registered Charity number

219947

Registered office

16 Northwold Road London N16 7HR

Directors and Trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year-end were as follows:

Report of the Trustees (including Directors' Report) for the year ended 31st July

Mr M. Mulgrew (Chairman) – Resigned 30th September 2023

Mr R. Ellis (Chairman) – Appointed 30th September 2023

Mr A. Hodge (Secretary) – Appointed 3rd August 2023

Ms N. Stanhope – Secretary and Director – Resigned 1st October 2022

Ms O. Belo

Mr S. Brasher – Resigned 1st October 2022

Ms S. Burbidge – Appointed 1st October 2022

Ms M. Chalk

Mr N. Insley

Ms S. Hughes – Appointed 22nd February 2023

Mr S. Lev

Ms S. Ley – Appointed 30th September 2023

Ms J. Nevin

Ms A. Ormond – Resigned 24th October 2022

Mr R. Pedersen

Mr L. Tuerk – Resigned 30th September 2023

Independent Examiner

Nick Paladina, FCA Creative Tax Reliefs F14A Bolton Arena Horwich Bolton, BL6 6LB

EVENTS SINCE THE BALANCE SHEET DATE

There have been no events since the balance sheet date that materially affect this position.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 14th October 2023 and signed on its behalf by:

Mr Nicholas Insley - Trustee

Date: 14th October 2023

Nich Insle

Independent Examiner's Report to the Trustees of Tavistock Repertory Guarantors Ltd.

I report to the charity trustees on my examination of the accounts of the Company set out on pages 8 to 18 for the year ended 31st July 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Nick Paladina, FCA

Creative Tax Reliefs F14A Bolton Arena Horwich Bolton BL6 6LB Date: 15 October 2023

Statement of Financial Activities (Incorporating an Income and Expenditure Account) for the Year Ended 31st July 2023

	Notes	Unrestricted Fund	Restricted Fund	Endowment Fund	Total Funds 2023	Total Funds 2022
		£	£	£	£	£
INCOME AND ENDOWMENTS FROM						
Donations and legacies	2	166,910			166,910	6,148
Charitable activities	3	152,971			152,971	83,348
Other trading activities	4	103,996			103,996	86,548
Investment Income	5	3,884			3,884	2,266
Total		427,761	0	0	427,761	178,310
EXPENDITURE ON						
Charitable activities	7	237,307			237,307	185,640
Other	8	69,641			69,641	39,499
Total		306,948	0	0	306,948	225,139
Net gains/(losses) on investments		-1,334			-1,334	-4,005
NET INCOME		119,479	0	0	119,479	-50,834
RECONCILIATION OF FUNDS						
Total funds brought forward		2,841,135			2,841,135	2,891,969
TOTAL FUNDS CARRIED FORWARD		2,960,614	0	0	2,960,614	2,841,135

CONTINUING OPERATIONS

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

Balance Sheet At 31st July 2023

	Notes	2023 £	2022 £
FIXED ASSETS			
Investments	13	375,066	218,229
Tangible assets	14	2,516,487	2,559,585
	_	2,891,553	2,777,814
CURRENT ASSETS			
Stocks	15	4,072	1,500
Debtors and prepayments	16	11,905	12,232
Cash at bank	_	64,687	69,398
	_	80,664	84,629
CREDITORS Amounts falling due within one year	17	-11,603	-19,809
NET CURRENT ASSETS	-	69,061	63,321
	<u>-</u>		
TOTAL ASSETS LESS CURRENT I	LIABILITIES	2,960,614	2,841,135
	_		
NET ASSETS	<u>-</u>	2,960,614	2,841,135
FUNDS Unrestricted funds	18	2,960,614	2,841,135
TOTAL FUNDS	-	2,960,614	2,841,135
	-		

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st July 2023.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st July 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

Balance Sheet At 31st July 2023

The financial statements were approved by the Board of Trustees on 14th October 2023 and were signed on its behalf by:

Mr Nicholas Insley - Trustee

Nich Insley

Notes to the Financial Statements for the Year Ended 31st July 2023

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015)' Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16/07/14, the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Income

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Expenditure

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Freehold buildings -2% on cost
Fixtures and fittings -10% on cost
Machinery and equipment -20% on cost
Computer equipment -20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Notes to the Financial Statements for the Year Ended 31st July 2023

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2 DONATIONS

3

During the year the company received £166,910 in donations and legacies

Gift aid donations Other donations Legacies	2023 13,448 9,378 144,084 166,910	2022 4,408 1,740 0 6,148
ACTIVITIES FOR GENERATING FUNDS	2023 £	2022 £

		2023	2022
		£	£
Income from theatre productions	22	125,534	75,194
Theatre Tax Credits		14,405	2,046
Business support grants		0	4,214
Youth Theatre grants and income		11,630	0
Other income		1,402	1,894
		152,971	83,348

4 OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Membership fees	26,679	12,855
Bar income	50,191	32,282
Hello Hackney re-opening grant	0	5,000
Hires and sub-lets	27,126	36,411
	103,996	86,548

Notes to the Financial Statements for the Year Ended 31st July 2023

5 INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	0	1
Dividend income	3,884	2,265
	3,884	2,266

The company's cash reserves are invested in short-term bank deposit accounts

6 VOLUNTEER TIME

Apart from one administrator, the company is managed entirely by volunteers. This year, the value of time given by volunteers to manage the company is estimated at £50,000.

7 COSTS OF CHARITABLE ACTIVITIES

		2023	2022
		£	£
Direct costs of theatre productions		42,795	28,133
Youth theatre costs		10,223	0
Staff costs	11	33,700	28,205
Insurance		4,376	3,573
Printing and communications		6,975	3,542
Rent		19,773	17,955
Rates		3,279	2,970
Light, heat and water		10,574	7,425
Brokerage charges		714	1,442
Depreciation		86,152	79,837
Bank and card charges		4,615	2,902
Household		10,683	8,776
Fundraising and other expenses		3,448	880
		237,307	185,640

8 OTHER EXPENDITURE

	2023	2022
	£	£
Charitable donations	0	120
Legal and professional fees	11,300	4,190
Irrecoverable VAT	10,038	4,117
Repairs and maintenance	10,879	5,124
Facilities management and		
marketing	2,834	7,068
Bar stock and management	33,740	18,030
Independent examiner's fee	850	850
	69,641	39,499

Notes to the Financial Statements for the Year Ended 31st July 2023

9 NET INCOME/(EXPENDITURE)

Net resources are stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	86,152	79,837

10 TRUSTEES' REMUNERATION AND BENEFITS

Trustees' Remuneration

No trustees received any remuneration during the year. Payments were made to the trustees (or persons connected to them) only by way of reimbursement of expenses incurred on behalf of the charity.

In the year ended 31st July 2022 remuneration was paid (with prior Board approval) to one trustee, Nicholas Insley, who received £757 in the year for administrative services pending appointment of a new administrator, and payment of £330 to the son of a director for bar maintenance and other services.

The company provides trustee indemnity insurance for the trustees.

No trustees received any other benefits for the year ended 31st July 2022.

Trustees Expenses

Administrative staff

During the year five trustees were reimbursed for expenses incurred by them on behalf of the charity. Reimbursements amounted to £8,289 and were for production costs, printing, maintenance and equipment purchases.

2023

2

2022

1

11 STAFF COSTS

The average monthly number of employees during the year was as follows:

=		
No employee received emoluments in excess of £60,0	00.	
	2023	2022
Wages and salaries	32,541	27,753
Social security costs / (income) Employer contribution to defined contribution	765	-130
pension schemes	394	483
Total staff costs	33,700	28,106

Notes to the Financial Statements for the Year Ended 31st July 2023

12 INDEPENDENT EXAMINERS REMUNERATION

	2023	2022
	£	£
Independent Examination Fee	850	850
Tax Advisory Services	2,160	300
Total	3,010	1,150

13 FIXED ASSET INVESTMENTS

	Investments £
MARKET VALUE	
As at 1st August 2022	218,230
Additions	155,000
Disposals	0
Revaluations	3,209
Cash movement	-1,373
As at 31st July 2023	375,066
NET BOOK VALUE	
At 31st July 2023	375,066
At 31st July 2022	218,230

14 TANGIBLE FIXED ASSETS

	Computer Equipment £	Land and Buildings £	Fixtures and Fittings £	Machinery and Equipment £	Total £
OPENING BOOK VALUE					
At 31st July 2022	3,843	2,454,306	64,110	37,326	2,559,585
ADDITIONS Additions in year	4,874	0	22,036	16,144	43,054
DEPRECIATION Charge for year	-4,273	-37,105	-12,222	-32,552	-86,152
NET BOOK VALUE At 31st July 2023	4,444	2,417,201	73,924	20,918	2,516,487

Notes to the Financial Statements for the Year Ended 31st July 2023

15 STOCKS

	2023	2022
	£	£
Bar stock	4,072	1,500
	4,072	1,500

16 DEBTORS (AMOUNTS FALLING DUE WITHIN ONE YEAR) AND PREPAYMENTS

	2023	2022
	£	£
Gift Aid repayment from HMRC	3,292	761
Pre-paid royalties	5,430	4,244
Other prepayment	3,183	7,227
	11,905	12,232

17 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

2023	2022
£	£
7,727	8,318
1,219	1,582
765	109
392	0
1,500	0
0	9,800
11,603	19,809
	£ 7,727 1,219 765 392 1,500 0

Notes to the Financial Statements for the Year Ended 31st July 2023

18 MOVEMENT IN FUNDS

	Balance at 1 August 2022	Net movement in funds	Balance at 1 August 2023
	£	£	£
Unrestricted funds General fund	2,841,135	119,479	2,960,614
TOTAL FUNDS	2,841,135	119,479	2,960,614

Net movement in funds, included in the above, are as follows:

	Incoming resources £	Resources expended £	Gains and losses	Movement in funds
Unrestricted funds General fund	427,761	-306,948	-1,334	119,479
TOTAL FUNDS	427,761	-306,948	-1,334	119,479

No funds held are subject to any restrictions regarding their use and are available for application on the general purposes of the company.

19 RELATED PARTY DISCLOSURES

No director or other person related to the charity has any personal interest in any contract or transaction entered into by the charity during the year.

20 POST BALANCE SHEET EVENTS

There have been no events since the balance sheet which materially affect the assets of the company.

21 COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital. There are 423 members of the Company, each of whom has undertaken to contribute up to £1 in the event of the liquidation of the Company.

Notes to the Financial Statements for the Year Ended 31st July 2023

22 PRODUCTION DETAIL

																					The Boy							
																Our					Who Fell							
		II That II / Plav C	oncont	(Minack)				nprobable Fiction	In Hidina	Labour of Love	Leave Taking		ndon Vall Mo	osquitoes Ol		Country' Good		Joey Ri	obord III	Spring Forward	Into a Book	Under		Vriters' (Room	Other Tow Events	er Oti		TOTAL
	Fai	II/Flay	onsent	(Williack)	31011	69	nany	FICUOII	III Hidilig	LOVE	Taking	**	vali ivic	osquitoes Oi	u bliuge	Good	гаі	Juey Ki	charu ili	Forwaru	BOOK		ou i	KOOIII	Events	Oti	lei	OTAL
Income																												
Box Office Income		3,659	4,753	28,24	8	785	4,561	3,892	12,104	7,715	5,935	5	5,798	3,260	4,208	4,7	89	9,470	4,460	3,410	3,236		6,239	4,045	2,7	58	583	123,908
Photo CD sales					0					8										8			8			13		87
Programme sales		66	116				0	99	180	162	65	5	110	107	30		91	135	26	94	100	,	141	17				1,539
Total Income	£	3,725 £	4,869	£ 28,29	8 £	785 £	4,561 £	3,991	£ 12,284	£ 7,885	£ 6,000	£	5,908 £	3,367 £	4,238	£ 4,8	80 £	9,605 £	4,486	£ 3,512	£ 3,336	£	6,388 £	4,062	£ 2,7	71 £	583 £	125,534
Show-Specific Donations									500)																		500
Total Income Including Donations	£	3,725 £	4,869	£ 28,29	8 £	785 £	4,561 £	3,991	£ 12,784	£ 7,885	£ 6,000	£	5,908 £	3,367 £	4,238	£ 4,8	80 £	9,605 £	4,486	£ 3,512	£ 3,336	£	6,388 £	4,062	£ 2,7	71 £	583 £	126,034
Cost of Sales																												
Costumes & Wigs				1,02	4			150	64	463	16	6	88	19	150	1:	24	589	204	129	141	į.			1	34		3,296
Lighting/Video						15												145										160
Music				1,28	0				1,500)								2,275							1,0	12		6,067
Production Expenditure - misc.		38		2	8										38	1	36									56	316	611
Programme Printing		79						82	134	85	157	,	82	78	87		86	242	171	80	82	2	86	82		88		1,701
Rehearsal space hire															50													50
Royalties		496	990				990	1,052		990	990)	1,069	990	1,122	1,1	81	2,423		1,587	911	1	911		2	04		15,906
Set		253	432	1,15	2		769		327	,	7	l		72	176	3	05	605	406	228	392	1	33	83	8	15		6,118
SM/Props.		192	223	52	1		197	29	58	398	137	,	43	224	303		35		113		306	į.	409		2	60		3,449
Sound						24																						24
Special publicity			200				30				8	3		17	10										8	00		1,065
Transport		66	245	65	6		70	54	144	147	97	,	101	54	139		0	77	224	136	161	1	301			88		2,758
Photography		42	110			100	100	110		100			100	110	136	1	52	110	100	110	110)	100					1,590
Printing - Publicity		21	36					36	61	289	95	5	93	36				66	36	36	36	į	36	38	1,6	53		2,567
Total Costs	£	1,187 £	2,236	£ 4,66	1 £	138 £	2,155 £	1,513	£ 2,288	£ 2,471	£ 1,57	£	1,576 £	1,600 £	2,210	£ 2,0	20 £	6,532 £	1,254	£ 2,305	£ 2,139	£	1,875 £	203	£ 5,1	11 £	316 £	45,362
Gross Profit	£	2,539 £	2,633	£ 23,63	7 £	647 £	2,406 £	2,478	£ 10,497	£ 5,414	£ 4,429	£	4,331 £	1,767 £	2,028	£ 2,8	60 £	3,073 £	3,232	£ 1,207	£ 1,197	7 £ 4	4,513 £	3,859	E (2,34	1) £	267 £	80,672

													Our				Who Fell				
	All That		Coram Boy	Ghost		Improb.		Labour of	Leave	London	Mosqu-		Country's			Spring	Into A	Under Milk	Writers'		
	Fall / Play	Consent	(Minack)	Stories	hang	Fiction	In Hiding	Love	Taking	Wall	itoes	Old Bridge	Good	Pal Joey	Richard III	Forward	Book	Wood	Room	Total	Prev. Year
London Tickets Sold	355	429	1	103	446	351	1,158	732	617	523	3	14 409	442	856	420	343	326	575	350	8,749	6,789
London Performances	11	11		3	11	11	11	11	11	11		11 11	11	11	11	6	10	11	6	179	147
Capacity	1,144	1,144		120	1,144	1,144	1,144	1,144	1,144	1,144	1,14	44 1,144	1,144	1,144	1,144	624	1,040	1,144	624	18,424	14,403
House %	31%	38%		86%	39%	31%	101%	64%	54%	46%	27	% 36%	39%	75%	37%	55%	31%	50%	56%	47%	47%